

## **Society General Rules (Format)**

1. Please keep your society clean. Please throw wastage in dustbin. Don't spit tobacco, Pan, Gutka, etc. in staircase area and society common area. Smoking not allowed in society premises.
2. Please co-operate with managing committee.
3. Please send your complaint application through respective committee members only in writing.
4. Please do not waste water. Water leakage inside flat shall be repaired on urgent basis.
5. Close the water tap, gas & electric switches properly before leaving your flat or before going for holiday/vacation.
6. If water tap kept opened or misused and observed, a penalty of Rs.500 for 1st occurrence & 2nd occurrences, later subsequent occurrences Rs.1000 will be charged accordingly, as decided by AGM.
7. Outsiders are not allowed to park their vehicle in the society premises.
8. Please do not make a noise to disturb the neighbourhood. Keep volume slow of TV, Music system for your home only not for neighbourhood.
9. Please pay your dues in time in order to avoid penalty.
10. Please obtain permission from the society for subletting your flat as prescribed in the bylaws no 43.
11. Please park your vehicles at the parking space allotted to you. If anyone wants to park your guests vehicles contact the watchman and he will provide space if vacant otherwise park outside the society.
12. Please ensure that no person is allowed to use society's property, electricity and water without committee permission.
13. Please take prior (15 days before) permission from the society for any functions, parties and gathering on terrace or inside the society premises. Any one violating the rule will be fined accordingly.
14. Please take permission from the committee before doing any type of work like alternation, modification or renovation.
15. No person are allowed or permitted to overrule the committee's functions such as administration, finance & festival.
16. Members who don't have parking need to pay the parking charges as decided by committee and approved by AGM.
17. Unauthorized persons and hawkers are not allowed in society premises.
18. No Pets/Dogs are allowed to keep in society common area/Staircase Area. Please don't encourage stray dogs/pets in the society premises.
19. If the committee getting any complaint regarding wrong parking by anyone(who parked the vehicles in the wing entrance or passing way) then same flat owner will be fined by Rs.500.( as decided by AGM).
20. Cricket and football like games are not allowed to play society premises (as decided by AGM).
21. Children play time in premises is 10:00 AM to 1:00 PM and 5:00 PM to 7:00 PM (as decided by AGM).
22. Damaged done by owner/tenant will be recovered by flat owners (as decided by AGM).
23. Members are requested to follow the society rules, legal action shall be taken against who found violating the society rules.

**Note:** its sample only, society can make your own general rules which should not over rule Bye-Laws and Constitution of India and pass the rule in AGM after that implement the rules.

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